

## **POSITION DESCRIPTION**

### **Job Title: High School Learning Place Teacher**

Supervisor: Secondary Principal

Scope of Work: 40 hours a week, not including after school hours at cocurricular activities, parent meetings and functions, or as directed by the Head of School.

Curtis Baptist School is currently accepting applications for a High School Learning Place Teacher. Other assignments will be assigned according to school needs and teacher strengths. This position begins in August 2024. A minimum of a bachelor's degree is required and either a State Certification or an ACSI Certification must be obtained after the 1st year of employment.

#### **Requirements:**

- Bachelor's degree in special education is preferred.
- Strong organizational, communication, public relations, and interpersonal skills.
- Be a born-again Christian who is exemplary in his/her Christian walk.

#### **Expectations:**

- Above all, the teacher would be expected to set an example of the importance of prayer, Bible study, witnessing, and unity in Christian fellowship as well as a model of a consistent daily walk with Jesus Christ in speech, actions, and attitudes.
- Demonstrate deep knowledge and command of subject matter.
- Plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, challenging each to do his or her best work.
- Communicate effectively with students, parents, and co-workers.
- Adapt lessons and curriculum to accommodate students of different academic and learning needs.
- Work collaboratively with colleagues to provide the best education possible for our students.
- Prepare and submit weekly lesson plans for the administrator's review.
- Assess the learning of students on a regular basis and provide progress reports as required.
- Cooperate with the administration in implementing all policies, procedures, and directives governing the operation of the school.
- Accept a share of responsibility for extracurricular activities as assigned.
- Contribute to the general improvement of the school program.